

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, JUNE 13, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. at the Office Building Chambers and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the May 9, 13, 16, 22, and May 29, 2024 Erie County Commission Meeting Minutes;** Roll Call: All Aye

County Administrator Hank Solowiej re Various Issues.

SB 288 - County Administrator Hank Solowiej stated that SB 288 has passed and Erie County will receive funds from this bill to provide the following improvements: bleachers and parking lot improvements at the fairgrounds (\$250,000), jail surveillance cameras (\$200,000) and Sawmill Creek Wastewater Treatment Plant project (\$200,000).

The Commissioners thanked Senator Theresa Gavarone for assisting with getting this bill passed to allow these important projects to take place.

Gas Tax - Hank stated that preliminary numbers for gas tax collections include a total of \$328,000 for the month of June versus \$315,000 last year. Hank noted that Erie County is on target to reach the budgeted amount of \$3.75 million for the year.

Sales Tax - For June collections, March sales, Hank stated Erie County collected \$1.75 million versus \$1.631 million, an 8% increase from last year at this time. Year-to-date, Erie County has collected \$9.6 million, which is up 4% from last year. Hank noted that he compared sales tax collections from other counties near Erie County and found that Ottawa and Seneca Counties' collections were as high as Erie County, where Huron and Sandusky Counties' collections were lower than Erie County.

Mr. Old believes it may be time to consider sales tax cuts for Erie County residents.

City of Sandusky Public Parking Study - Erie County Auditor Rick Jeffrey was present at the meeting. He stated that he is on the City of Sandusky Public Parking Study Committee. Mr. Jeffrey wanted to give the Commissioners an update regarding the downtown parking situation. He mentioned that the City is using the Parking Garage spaces, owned by Erie County, as potential parking spots, when discussing changes due to the upcoming City Streetscape Project on Columbus Avenue. Mr. Jeffrey is concerned for the employees that work at the Office Building, as this is where they park for work. He stated that the Parking Garage has a 48-hour parking restriction, yet there has been a motorcycle parked on the street level of the garage for six days and a substance is leaking on the garage floor.

Mr. Jeffrey suggests that the higher levels of the parking garage should be considered long-term parking, not the main level, where the employees park.

Mr. Shenigo stated that the City will be eliminating on-street parking on Columbus Avenue with the Streetscape Project. Mr. Shenigo stated he is concerned because Erie County has at least 90 employees that park in the parking garage, citizens serving on grand jury, as well as, the City of Sandusky employees, who have allotted parking spaces. Another consideration would be parking for the patrons of the State Theater when it once it reopens, as well as other events that take place in the downtown area. Mr. Shenigo stated the situation will continue to be monitored and if this issue becomes more of a problem, then the County will address it at that time.

Mr. Jeffrey had invited the Commissioners to attend a presentation from the Auditor of State who presented the 2022 Auditor's Audit Award. Mr. Jeffrey stated this award represents teamwork, and 20 fiscal officers from Erie County were present when this award was .

Mr. Old, noted for the record, his appreciation to County Engineer Jack Farschman for mowing along the roadsides before a child got lost in the grass.

Mr. Old mentioned that the Commissioners received a letter from County Engineer Jack Farschman regarding the County Road Improvement Capital Reserve Fund. The Commissioners recently moved \$1 million from the Motor Vehicle & Gas Tax Fund into this newly created fund to allow the Townships in Erie County to complete additional road improvement projects. Mr. Old read the letter into the record several questions inquired by Mr. Farschman regarding the County Road Improvement Capital Reserve Fund.

Mr. Old requested County Administrator Hank Solowiej inform the County Engineer that the Commissioners typically meet once per week and he is welcome to attend a meeting to receive his answers to the questions he posed in the letter. Mr. Old stated he is not getting into the business of writing letters back and forth.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#24-201)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie county equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#24-202)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **proposing the vacation of a portion of the unimproved right-of-way on Hi-Line Lane in Perkins Township**, Erie County, Ohio, setting date for the public hearing, and ordering notice of same; Roll Call: All Aye (#24-203)

Mr. Old noted that Mr. Farschman is yet again delaying the approval of this road vacation request. Mr. Old believes that Mr. Farschman must be too busy as he did not supply a report to the Board regarding the property.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and budget modifications** re General Operating Fund: Human Resources, Family Court, County Court, and Adult Probation; Public Assistance Fund; Motor Vehicle License & Gas Tax Fund; Drug Court - SOR Grant Fund; TCAP Adult Probation 2023-2025 Fund; OH Violent Crime Reduct Grant Fund; Donations - Victim Assistance Fund; General Drainage Improvement Fund; and Kroger TIF Fund; Roll Call: All Aye (#24-204)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund: Public Assistance; Public Assistance Fund; General Operating Fund: Children Services; and Children Services Fund; Roll Call: All Aye (#24-205)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications** re Water District Fund: Roll Call: All Aye (#24-206)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Unilliance, Inc.**; Roll Call: All Aye (#24-207 - chip seal on various Township Roads - \$262,824.44)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-208)

Clerk of the Board Erin Paolano asked the Board when they were available to meet in July. After discussion, the Board came to the dates for July.

On motion of Mr. Shoffner and second of Mr. Old, Board **cancels** the following **July Meetings**: Monday, July 1; Thursday, July 4 (Independence Day); Wednesday, July 10; Thursday, July 11; Monday, July 15; Thursday, July 18; Monday, July 22; Wednesday, July 24; Thursday, July 25; and Monday, July 29, 2024; Roll Call: All Aye

Board approves the following Revised Auditor's Certificates for the following:

- **Buckeye Cablevision, Inc.** in an additional amount of \$12,000 re providing the necessary installation and maintenance to supply standard cable television services at The Meadows at Osborn Park.
- **Select Rehabilitation LLC** in an additional amount of \$175,000 re providing rehabilitation staffing services for residents at The Meadows at Osborn Park.

Revised Auditor's Certificates continued:

- **DeLage Landen Financial Services, Inc.** in an additional amount of \$2,600 releasing Konica Minolta C550i color/printer/scanner and Konica Minolta 360i copier/printer/scanner to The Meadows at Osborn Park.
- **CHS Erie Management** in an additional amount of \$105,000 re providing management services necessary for the efficient administration and operation of The Meadows at Osborn Park.
- **MediCare** in an additional amount of \$20,000 re staffing support services for The Meadows at Osborn Park.
- **Blue Technologies Inc.** in an additional amount of \$3,500 re providing a service agreement on a Konica Minolta C550i color/printer/scanner and Konica Minolta 360i copier/printer/scanner for The Meadows at Osborn Park.
- **Direct Supply** in an additional amount of \$400.00 re providing maintenance services for a TELS web-based system at The Meadows at Osborn Park.
- **PointClickCare** in an additional amount of \$16,000 re providing a subscription and service agreement for the PointClickCare application for The Meadows at Osborn Park.
- **Symphony Diagnostic Services No. 1 dba Mobilex USA** in an additional amount of \$2,000 re providing portable diagnostic services (x-ray, cardiac and ultrasound) to residents at The Meadows at Osborn Park.
- **Carlos Lowell, D.O., LLC** in an additional amount of \$7,200 re providing mental health services to the residents of The Meadows at Osborn Park.
- **Firelands Corporate Health** in an additional amount of \$10,000 re providing DOT testing and pre-employment physical testing services for The Meadows at Osborn Park.
- **ICP, Inc.** dba Institutional Care Pharmacy in an additional amount of \$100,000 re providing pharmaceuticals for The Meadows at Osborn Park.
- **ICP, Inc.** dba Institutional Care Pharmacy in an additional amount of \$28,000 re providing adult incontinent care products for residents at The Meadows at Osborn Park.
- **ICP, Inc.** dba Institutional Care Pharmacy in an additional amount of \$10,000 re providing respiratory services and equipment at The Meadows at Osborn Park.
- **Best Commercial Energy Services** in an additional amount of \$4,285 re Meadows at Osborn Park Gas Conversation Project.

Board executed **Deed of Easement** between Adams Family Land Company, LLC at the Board of County Commissioners re a sanitary sewer line on property located in Milan Township.

Board approves Travel Request Form for **Trudy Riddle** and **Neil Yingling**, ECDJFS, attending WIOA Area 7 Cohort Meeting in Fremont, Ohio, on 6/26/24 at no cost.

Board approves Travel Request form for **Caryn Brown**, Human Resources, attending HR Star Conference in Independence, Ohio, on 8/7/24 at no cost.

Board authorizes expenses for **Lori Foxworth**, Clerk of Courts, attending Sixth District Clerks' Seminar in Toledo, Ohio, on 6/21/24 in an estimated amount of \$20.00.

Board approves Travel Request Form for **Chico Alexander**, Family and Children First Council, transportation of a client to Camp NuHop from home in Perrysville, Ohio, on 6/16/24, 6/21/24, 6/23/24, 6/26/24, 6/28/24 at no cost.

Board approves Travel Request form for **Clark Garris**, Human Resources, attending County Loss Control Coordinators Association Summer Meeting in Urbana, Ohio, on 6/28/24 at no cost.

Board approves Personnel Action Form for **The Meadows at Osborn Park** re **Katherine Fleitz**, full-time RN, extending probation period by 90 days from 6/24/24; **Peyton Jordan**, part-time LPN, employment effective 6/18/24; **Tiffany McIntire**, part-time STNA, employment effective 6/14/24; **Danielle McNair**, full-time STNA, extending probation period by 60 days from 6/12/24; **Sally Richards**, full-time LPN, retirement effective 6/30/24; **Mary Shupp**, full-time STNA, resignation effective 6/7/24.

Boar approves Equipment Outlay and Request Form for **Probate Court** re Dell Laptop in the amount of \$3,000.

Board approves Equipment Outlay and Request form for **Sheriff's Office** re LTI 2020-Truspeed LR Laser in the amount of \$2,174.55.

Board approves Requests for Recruitment re **Security Bailiff** for **Juvenile Court**; **Account Clerk II** for **DOES**; and **Social Worker** for **Public Defender**.

Received cover letter and copy of **Jail Meal and Turn Key Report** for May 2024 from Sheriff Sigsworth, per O.R.C. 311.20.

Received letter from Jack Farschman, County Engineer, re **County Road Improvement Capital Reserve Account**.

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources**.

Received copy of **Monthly Financial Report** for the month ending May 31, 2024 from Erie County Auditor, per O.R.C. 319.15.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:45 a.m.; Roll Call: All Aye